

SelectStudies GDPR Privacy Notice - Web

Edition 1
May 2018



The SelectStudies website, www.selectstudies.uk is provided by SelectStudies UK Ltd.

SelectStudies is a Private Limited Company, providing educational and cultural exchange programmes in the UK and Ireland.

SelectStudies has a comprehensive data protection policy, and has implemented appropriate measures to protect your data in line with the General Data Protection Regulation which entered into force in May 2018.

The following privacy policy explains what data we collect when you visit the SelectStudies websites and how this data is used.

Further information about the SelectStudies Data Collection Policy can be found at www.selectstudies.com/data-protection

1. Collection, processing and use of data

1.1 Personal Data

Personal data means any information relating to an identifiable person who can be directly or indirectly identified, in particular by reference to an identifier.

This definition provides for a wide range of personal identifiers to constitute personal data, including name, identification number, location data or online identifier, reflecting changes in technology and the way organisations collect information about people.

1.2 Automatically collected usage data

So-called “Usage Data” is automatically collected every time you visit the SelectStudies websites, as is the case for most websites. This usage data is automatically transmitted by your internet browser.

The information collected is stored and statistically evaluated in anonymous form.

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2. Online applications

2.1 Students

You can apply to take part in our programmes directly through the SelectStudies websites.

If you send an application through our website we will collect the following types of information via our online application form

- a. Personal information (such as name, address, and other contact details)
- b. Your data of birth and nationality

All data from your application is transferred to our database, and used to assess your application.

We use your contact details to contact you to follow up on your application

We need to collect your date of birth and nationality in order to assess what programmes we can offer you.

We share your information with our local partner/s in your home country,

Full information about the ways in which we collect and use data from our students can be found in the document: SelectStudies GDPR Privacy Notice – Students.

This document can be downloaded at www.selectstudies.com/data-protection

3. Contact forms

You can send a message to SelectStudies via the contact forms on our websites.

It is obligatory to provide your email address.

If you wish to receive a reply via post or telephone you may provide us with your name and your postal address or your name and your phone number.

SelectStudies uses your data from contact forms exclusively to process your questions and suggestions and provide you with feedback.

4. Cookies

The SelectStudies websites use cookies from Google Analytics. Cookies are small files of information that are transmitted to your internet browser when you browse our website. These cookies are automatically saved on your computer.

Cookies help to make the website more user-friendly.

Cookies do not allow SelectStudies to personally identify any visitor to our website.

You can deactivate the storage of cookies on your computer in your internet browser settings.

However, this may reduce the functionality of the site and have a negative impact on your experience visiting our website. Cookies which are already stored on your computer can be deleted at any time in your browser settings.

5. Website analysis

The SelectStudies websites use Google Analytics, a web analysis service provided by Google Inc. ((1600 Amphitheater Parkway Mountain View, CA 94043, hereinafter referred to as "Google").

The information generated by the cookies about your use of the SelectStudies website (see above) is transferred to a server operated by Google. This information allows an analysis of your use of our website.

Google will, on behalf of SelectStudies, use this information to analyse your use of the SelectStudies website, compile reports on website activity and provide SelectStudies with an analysis of website activity.

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Analytics data is not merged with any other data provided by Google. The data collected by Google Analytics is not used to identify individual visitors to the SelectStudies website and is not merged with any personal data.

You can disable the cookies used for web analytics at any time in your browser settings.

6. Links to other websites

Our website includes links to external websites owned by third parties (including social media providers such as Facebook or Instagram). SelectStudies has no influence on the design, content or functionality of any websites which are owned by third parties. Please note that third party websites linked via our website may install their own cookies on your computer or collect personal data. SelectStudies has no influence on this. Any additional information relating to third party websites should be sourced directly from the provider of the relevant website.

7. Changes to the privacy policy

SelectStudies reserves the right to change this privacy policy at any time without notice. An updated data protection notice can be found at www.selectstudies.com/data-protection

8. Right to information

You always have the right to information about the data stored about you, their origin, the recipients and the purpose of the storage. Information about any data we hold about you can be requested free of charge in accordance with applicable law.

9. Data Security

In accordance with applicable legislation SelectStudies will take any technical and organisational measures to protect your data from loss, falsification or misuse by unauthorised persons.

10. Data Protection Officer

If you have any questions about the handling of your data please contact our data protection officer by email at dpo@selectstudies.com.